

Knights Ferry Elementary School District

12726 Dent Street; P.O. Box 840; Knights Ferry, CA 95361

REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday September 14, 2017

MEETING BEFORE THE PUBLIC

Minutes

- 1.0 Call to Order This meeting of the Knights Ferry Elementary School District Board of Trustees was called to order at 5:04 PM by Mrs. Diane Noon.
- Establishment of Quorum A quorum was established with Mrs. Bridgette Hobbs, Mrs. Diane Noon, Mrs. Kym Cassaretto and Mrs. Lisa Frymire Present. Mrs. Andrea Wever-Gonzalez arrived at 5:15pm.
- Personnel Present: Dr. Janet Skulina and Mrs. Anita Ivaschenko
- Guests Present Mrs. Natalie Albarico and Dr. Christina Chan
- 1.0 Open Session Open session began at 5:04pm
Mrs. Albarico brought up the issue of trash being blown into her yard.
- 2.0 Closed Session The Board of Trustees held Closed Session from 5:09 to 5:28pm. The public meeting was called to order by Mrs. Diane Noon at 5:29pm.
- 3.0 Public Meeting Mrs. Noon reported from Closed Session that the Board approved the Superintendent's goals for the year and as well as Mrs. Ivaschenko's Maternity Leave from October 1, 2017-February 20, 2018.
Ayes-DN, BH, AWG, LF, KC
No- 0
Absent -0
- 4.0 Approval of the Agenda Dr. Skulina requested an amendment to the Agenda. She explained that we need to add an Action Item to the Agenda to decide whether to transition to the General Election Cycle (even year only elections).
Mrs. Cassaretto motioned to add this item to the Agenda, Mrs. Frymire seconded.
Ayes- JS, DN,AWG, LF, KC
No- 0
Absent - 0
Public Comment: None
Mrs. Cassaretto motioned to approve the Agenda with the Amendment and Mrs. Wever-Gonzalez seconded the motion.

	Ayes- BH, DN,AWG, LF, KC No- 0 Absent – 0 Public Comment: None
5.0 Hearing Section	
5.1 Public Comments	The Trustees began open session for public comments at 5:33pm. Public Comment: None
5.2 Instructional Materials Sufficiency Resolution No. 20172018001	Dr. Skulina explained the Materials’ Sufficiency Resolution to the Trustees. The Trustees closed the Hearing on Instructional Materials Sufficiency at 5:43pm.
6.0 Consent Agenda	
6.1 Approval of Minutes	Mrs. Cassaretto motioned to approve the Consent Agenda and Mrs. Hobbs seconded. Public Comment: None
6.2 Ratification of Bills and Warrants	Ayes-BH, DN, AWG, KC, LF No- 0
6.3 Interdistrict Transfer Agreements	Absent – 0
6.4 Board Policy and Administrative Regulations Updates 1312.3, 1340, 2121, 3551, 3580, 5145.3, 6142.93, 6145, 7214, 9012	
7.0 Action Item	
7.1 Instructional Materials Sufficiency Resolution No 20172018001	All students have access to state approved curricula. Mrs. Frymire motioned to approve the Instructional Materials Sufficiency Resolution No 20172018001, and Mrs. Wever-Gonzalez seconded. Public Comment: None Ayes -AWG, BH, DN, KC, LF No – 0 Absent- 0 Public Comment: Dr. Chan likes the Wonders Curriculum.
7.2 Consolidation of Future Governing Board Member Elections with Statewide General Elections Resolution No 20172018002	Dr. Skulina explained the resolution to the Trustees regarding moving election cycles to even year election cycles to match up with the General Election cycle. All school districts and other government groups must move to this cycle or risk paying for a special election. Mrs. Cassaretto motioned to approve the resolution moving to even year cycles, Mrs. Hobbs seconded.

7.3 Living Well BCS Inc. Contracted Service Provider Agreement	Public Comment: None Ayes-AWG, BH, DN, KC, LF No – 0 Absent –0 Dr. Skulina explained that Living Well BCS Inc. is a mentoring and behavior consultant service that we began using last year and we would like to continue to use them this year. Mrs. Hobbs motioned to approve the Living Well BCS Inc. Contracted Service Provider Agreement, Mrs. Wever-Gonzalez seconded. Public Comment: None Ayes-AWG, BH, DN, KC, LF No – 0 Absent – 0
7.4 Board Policy Update 4261.1	Dr. Skulina explained that we pulled this update from the agenda back in June because initially, the less preferred option was chosen. The error has been corrected and other changes to the policy language have been made by CSBA. She also explained that additional changes need to be made to the language regarding the amount of sick days that 10 month and 12 month employees receive so that it is clear. 10 month employees receive 10 days of sick leave per year, and 12 month employees receive 12 days per year. Mrs. Wever-Gonzalez motioned to approve the Board Policy 4261.1, Mrs. Frymire seconded. Public Comment: None Ayes-AWG, BH, DN, KC, LF No – 0 Absent – 0
7.5 Gann Limit Resolution No 20172017003	Dr. Skulina explained what the Gann limit Resolution is and how it is related to the Budget. Mrs. Cassaretto motioned to approve the resolution, Mrs. Frymire seconded. Public Comment: None Ayes-AWG, BH, DN, KF, LF No – 0 Absent – 0
7.6 Unaudited Actuals 2016-2017	Dr. Skulina walked the Trustees through the 2016-2017 Unaudited Actuals. Mrs. Noon asked about where we would pull the money from if we purchased new window coverings. Mrs. Cassaretto motioned to approve the 2016-2017 Unaudited Actuals, and Mrs. Frymire seconded. Public Comment: None

	Ayes-AWG, BH, DN, KC, LF No – 0 Absent – 0
7.7 Board Seat Item	Dr. Skulina explained that the District needs to have 5 people seated at the annual meeting in December. There are two options to how the Board could seat the new trustees. Public Comment: Dr. Chan asked about extending the District’s boundaries to help find Board members. Mrs. Cassaretto made a motion to approve their usual procedure of interviewing and voting in Trustees and Mrs. Frymire seconded. Ayes-AWG, BH, DN, KC, LF No – 0 Absent – 0
8.0 Reports and Announcements	
8.1 Community	Dr. Chan said that the Planning Team meeting is coming up and they will be discussing finishing up the project in the cafeteria.
8.2 Parent-Teacher Club	Mrs. Noon suggested that PTC do monthly attendance parties to encourage kids to come to school.
8.3 Teachers	Dr. Skulina reported that one of our new teachers went to a PTC meeting yesterday and spoke about how happy she is at Knights Ferry School. The Board commented with how impressed they are with her performance so far.
8.4 Paraprofessionals	Dr. Skulina reported that they are working hard.
8.5 Custodian/Maintenance	Dr. Skulina reported that Lynn is back now. The Trustees discussed creating a “Sub Plan” for when Lynn is out to help facilitate things when she is gone.
8.6 Administration	Mrs. Ivaschenko reported that she is preparing for Maternity leave and is trying to make the transition as easy as possible for the substitute.
8.7 Superintendent/Principal	Dr. Skulina is thrilled with the new teachers this year.
8.8 Board of Trustees	The Board talked about the Trustees dinner on September 28 th .
8.9 Good ‘n’ Plenty	Mrs. Cassaretto said that every day is good and plenty.
8.9 Planning Ahead	The next Board meeting will be Thursday, October 12, 2017 at 5:30pm. Mrs. Hobbs motioned to adjourn the meeting, Mrs. Wever-Gonzalez seconded. Ayes – BH, DN, AWG, KC, LF No – 0 Absent – 0
9.0 Adjournment	Adjourned at 6:48pm. Respectfully, Anita Ivaschenko, Administrative Assistant