

# Knights Ferry Elementary School District

12726 Dent Street; P.O. Box 840; Knights Ferry, CA 95361

REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday October 12, 2017

MEETING BEFORE THE PUBLIC

## Minutes

- 1.0 Call to Order                      This meeting of the Knights Ferry Elementary School District Board of Trustees was called to order at 5:30 PM by Mrs. Diane Noon.
- Establishment of Quorum              A quorum was established with Mrs. Bridgette Hobbs, Mrs. Diane Noon, and Mrs. Lisa Frymire Present. Mrs. Kym Cassaretto and Mrs. Andrea Wever-Gonzalez were absent.
- Personnel Present:                      Dr. Janet Skulina, Mrs. Beverly Noe, Mrs. Kim McCarthy, Mrs. Sondra Cusano and Mrs. Heather Stevenot.
- Guests Present:                         Mr. and Mrs. Sean Conde, Dr. Christina Chan, Erika Buck and Mary Turner.
- Open session began at 5:30pm with the Flag Salute led by President, Mrs. Noon.
- 2.0 Approval of Agenda                 Mrs. Hobbs moved, seconded by Mrs. Frymire, to approve the Agenda as presented. The motion carried.
- Trustees Vote:  
Ayes - DN, BH, LF  
No – 0  
Absent – 2  
Public Comment: None
- 3.0 Public Comments                    Mr. Conde addressed some areas of concern. He did thank the Board for their dedication and willingness to serve on the Board. He felt parents raise their children and the school educates and keeps them safe while at the school. He asked the question whether we have an Emergency Plan in place, which we do. The lunch room appears to be an issue with not enough room inside for the kids to sit. Also, with our large enrollment are two aides enough for yard duty? Maybe we could get more parents involved. Our children need to have some responsibility but there does need to be a consequence for actions not appropriate at school. He also commented that he liked the fact that we are proactive in some areas with the kids and take care of things before they happen.

- 4.0 Consent Agenda
- 4.1 Approval of Minutes
- 4.2 Ratification of Bills & Warrants
- 4.3 Interdistrict Transfer Agreements
- 4.4 Board Policy and Administrative Regulations Updates  
1312.3, 1340, 2121, 3551, 3580, 5145.3, 6142.93, 6145, 7214, 9012
- 5.0 Discussion Items
- 5.1 Update New York Running Club
- 5.2 Focus on Community Engagement
- 5.3 3<sup>rd</sup>-4<sup>th</sup> Combination Reconfiguration Discussion
- Mrs. Frymire moved, seconded by Mrs. Hobbs to approve the consent item agenda as presented. The motion carried.
- Trustees Vote:  
Ayes – DN, LF, BH  
No- 0  
Absent – 2  
Public Comment: None
- Mrs. Cusano was asked to speak on a running program for our students. When the program original started it was to encourage children to get out and run and in turn be rewarded for their efforts. It is now much more than that. The program is divided into sessions and after each session is completed different rewards are presented. She explained that her whole 1<sup>st</sup> grade class has just completed their first 10 sessions and will all be receiving t-shirts. The program does not cost the school any money and the students get rewarded for being a little heathier. The Board thanked her for her presentation.  
Public Comment: None
- Dr. Skulina reported through CSBA Golden Bell Awards are available for community volunteer involvement. We will check into this once the 2018 application becomes available through CSBA. Dr. Skulina believes that Knights Ferry School with its active community involvement is a good candidate for this award. Community and school partnerships are important at Knights Ferry School.  
Public Comment: None
- Dr. Skulina mentioned the possibility of splitting the 3<sup>rd</sup>-4<sup>th</sup> combination class into 2 classes for the 2018-2019 school year. We currently have 22 third graders and 12 fourth graders. It will be a continuing issue down the road as those larger classes move through the school. We gained 20 new students this year and throughout the year we gain a few and lose a few. There was also discussion that with the larger class sizes we may lose students back to Oakdale. Another issue, where would we put another classroom? We currently have the library and computer lab that could be used as classrooms but then would need to move those items, mainly the library, elsewhere. We are just in discussion phase at this point.

Public Comment: Mrs. McCarthy asked, if we do split the 3<sup>rd</sup> and 4<sup>th</sup> will the current teachers be notified first as to classes to teach?

6.0 Action Items

6.1 Appointment of  
Open Board Position

There were 2 people interested in being appointed by our Board of Directors to the 2 Board openings coming available in December, Mary Turner and Erika Buck. Each person were individually asked a series of questions by the Board to which they eloquently responded.

Board Vote for Mary Turner:

Ayes – DN, LF, BH

No – 0

Absent -2

Board Vote for Erika Buck:

Ayes – DN, LF, BH

No – 0

Absent – 2

Ms. Turner and Ms. Buck were congratulated and will be sworn in at the December Board meeting.

6.2 ACD Proposal &  
Contract

Dr. Skulina reported on the ACD Proposal and Contract included in the Board packet. She explained that the proposal is for modernization only, no construction. We have set aside \$75,000 for the next three years for 3 classrooms. The first project will be the 7<sup>th</sup> & 8<sup>th</sup> grade classroom where cabinets, desks and use of space will be addressed. This is something that definitely needs to be completed. Mrs. Frymire asked, do we need to get more than one quote? Dr. Skulina will check with the attorney before we proceed. Mrs. Noon responded we will bring this back at our next meeting.

7.0 Reports and  
Announcements

7.1 Community

7.2 PTC

*Community:* The Annual Knights Ferry Pumpkin Roll will be held Sunday, November 5<sup>th</sup>.

*PTC:* Mrs. McCarthy reported that Tasha Sweet has graciously accepted the duties of Chairperson for the annual PTC Silent Auction. The Junior High Students raised \$7,000 at the reason music night which allows each children a credit of \$700 for their trip. The trip cost \$2,300 if registered before August. After that its \$2,500. They will continue to raise money through Pizza Nights and selling food items during Civil War Enactment weekend.

- 7.3 Teachers *Teachers:* Mrs. McCarthy reported all is going well. Our new teachers are awesome and working very hard. Some sadness is amongst them hearing that Lisa Fogarty may retire at the end of this year.
- 7.4 Paraprofessionals *Paraprofessionals:* Nothing to Report.
- 7.5 Custodian/Maint. *Custodian/Maintenance:* Nothing to Report.
- 7.6 Administration *Administration:* Mrs. Noe reported all is good. Working on Calpads. She was asked has it changed. Not really but lots of kids coming to the office with boo-boos.
- 7.7 Superintendent/  
Principal *Superintendent/Principal:* Dr. Skulina reported there will be a Board Training/Workshop/Seminar January 26<sup>th</sup> and 27<sup>th</sup> (Friday and Saturday) in Sacramento. All members are encouraged to attend.
- 7.8 Board of Trustees *Board of Trustees:* Mrs. Noon reported she will be having the lock people come out to look at our site. A question was asked about how the trophy case is coming. Dr. Chan reported that she is receiving or has received a quote for the tempered glass. Mrs. Noon asked about a Safety Plan. We do have one and it is posted on our website.
- 7.9 Good 'n' Plenty *Good 'N' Plenty:* Nothing to Report.
- 7.9 Planning Ahead *Planning Ahead:* Next Board meeting will be Thursday, November 9, 2017.
- 8.0 Adjournment  
Adjourned at 6:37pm.  
Respectfully,  
Beverly Noe, Administrative Assistant, Pro-Tem