

# Knights Ferry Elementary School District

12726 Dent Street; P.O. Box 840; Knights Ferry, CA 95361

REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday November 9, 2017

MEETING BEFORE THE PUBLIC

## Minutes

- 1.0 Call to Order This meeting of the Knights Ferry Elementary School District Board of Trustees was called to order at 5:00 PM by Mrs. Diane Noon.
- Establishment of Quorum A quorum was established with Mrs. Diane Noon, Mrs. Lisa Frymire, Mrs. Bridgette Hobbs, Mrs. Kym Cassaretto and Mrs. Andrea Wever-Gonzalez present.
- Personnel Present: Dr. Janet Skulina and Mrs. Beverly Noe.
- Guests Present: Mrs. Mary Turner.
- 2.0 Closed Session Closed Session was held from 5:01 to 5:30pm. Mrs. Noon reported from Closed Session that the Board approved the retirement incentive request for KFTA on behalf of Lisa Fogarty: continued health care coverage through possible retirement date of June 30, 2018 to October 31, 2018 at which time Mrs. Fogarty would be eligible for retirement benefits per her contract based on years served and age at retirement. Ayes-DN, BH, AWG, LF, KC  
No- 0  
Absent -0
- 3.0 Public Meeting The public portion of the meeting was called to order at 5:30pm.
- 4.0 Approval of Agenda Mrs. Hobbs moved, seconded by Mrs. Frymire, to approve the Agenda as presented. The motion carried.  
Trustees Vote:  
Ayes-DN, BH, AWG, LF, KC  
No - 0  
Absent - 0
- 5.0 Public Comment Mrs. Turner talked to the Board regarding road signage on the turn prior to the road exit from the school. There have been numerous incidents involving speeding vehicles entering Knights Ferry and some resulting in accidents. There was a discussion at the recent MAC meeting and the thought was that if we (community agencies) ban together maybe we can get something done to slow people down. If we, the school, write to the County with our concerns there could possibly be

- a little more action completed by the county. Discussion included parent letters as well.
- 6.0 Consent Agenda
    - 6.1 Approval of Minutes
    - 6.2 Ratification of Bills & Warrants
    - 6.3 Interdistrict Transfer Agreements
    - 6.4 Offer of Employment  
Linda Krauss
  - 7.0 Discussion Items
    - 7.1 The Dash Board
    - 7.2 Community Survey/  
Engagement
    - 7.3 Health Kids Survey
    - 7.4 California State Standards Survey
  - 8.0 Action Items
    - 8.1 Mentor/Coach Job Description
- Mrs. Cassaretto moved, seconded by Ms. Wever-Gonzalez to approve the Consent Agenda as presented. The motion carried.
- Trustees Vote:  
Ayes-DN, BH, AWG, LF, KC  
No- 0  
Absent – 0  
Public Comment: None
- Dr. Skulina gave a very detailed and very informative report on our new Dash Board. The Dash Board is the new measurement standard for California public schools. Its 5 colored grid takes the place of API in terms of rating school performance relative to the state’s 8 priority areas and each district’s LCAP. Parents may also go to the website and view how well our school faired.  
Public Comment: None
- Dr. Skulina reported we receive 10 surveys back. The surveys were dispersed at Back to School Night to all parents who attended. The survey included 4 very open ended questions and most of the comments we received were very positive. A couple of minor concerns/comments were the need for parking, the need for more supervision and a more learning opportunity outside of school.  
Public Comment: None
- Dr. Skulina reported we had 13 student responses to the Healthy Kids Survey. The majority of those students feel safe at school. There were a variety of questions that involved connectedness and school engagement. It was good to see that responses stated that there was no drug, cigarette or alcohol use by students.  
Public Comment: None
- Dr. Skulina reported as part of the Dash Board evaluation requirements, districts have three areas in which they are allowed to / required to input local data. Implementation of state standards is one area. We met all standards.  
Public Comment: None
- The Board was presented with a Mentor/Coach Job Description for approval. Mrs. Fymire moved, seconded by Ms. Wever-Gonzalez to approve the Job Description as presented. The

motion carried.

Trustees Vote:

Ayes-DN, BH, AWG, LF, KC

No – 0

Absent -0

8.2 ACD Proposal &  
Contract

Dr. Skulina reported we are bringing the ACD Proposal and Contract back to the Board from our last meeting. She explained that the proposal is for professional services regarding modernization only, no construction and the contract is similar to an interior designer for schools. We have set aside \$75,000 each year for the next three years for 3 classrooms. The first project will be the 7<sup>th</sup> & 8<sup>th</sup> grade classroom where cabinets, desks and use of space will be addressed. This is something that definitely needs to be completed. Mrs. Cassaretto moved, seconded by Mrs. Hobbs, to approve the ACD Contract as presented. The motion carried.

Trustees Vote:

Ayes-DN, BH, AWG, LF, KC

No – 0

Absent -0

8.3 Class Size  
Reduction for  
2018-2019

At our previous meeting we discussed the possibility of separating the 3<sup>rd</sup> and 4<sup>th</sup> grade combination class for 2018-2019. At our current count if the class stayed combined there would be 32 students. Separating them would be 21 in 3<sup>rd</sup> grade and 12 in 4<sup>th</sup> grade. Ms. Wever-Gonzalez moved, seconded by Mrs. Frymire, to approve separating the 3<sup>rd</sup> and 4<sup>th</sup> grade combination class for 2018-2019. The motion carried.

Trustees Vote:

Ayes-DN, BH, AWG, LF, KC

No – 0

Absent -0

8.4 Capital  
Facilities Fund  
Report

The Board was presented with the Annual Capital Facilities Fund Report also referred to as the Developer Fee fund. This report outlines the amount of money spent and the amount of money that remains in the Capital Facilities Fund Report. Mrs. Cassaretto moved, seconded by Mrs. Frymire, to approve the Capital Facilities Fund Report as presented. The motion carried.

Trustees Vote:

Ayes-DN, BH, AWG, LF, KC

No – 0

Absent -0

- 8.5 Substitute Teacher Pay  
Dr. Skulina explained our current teacher substitute pay is \$105 per day. At times, the District continues to have difficulty attracting qualified substitutes. Most, but not all, Districts pay their teacher substitutes more. Oakdale pays \$120, Waterford pays \$130, it was mentioned Valley Home paid \$130 as well, and Modesto pays \$150. Mrs. Cassaretto moved, seconded by Mrs. Frymire to pay our Substitute Teachers \$130/day. The motion carried.  
Trustees Vote:  
Ayes-DN, BH, AWG, LF, KC  
No – 0  
Absent -0
- 9.0 Reports and Announcements  
9.1 Community  
*Community:* The Salmon Festival will be Saturday. A discussion was held about our upcoming Winter Program and limiting the evening performance to 4 tickets/family. In addition, have a morning/matinee performance earlier in the day. The Board voiced their concerns about this being a very community minded event and didn't want the limitation.
- 9.2 PTC  
*PTC:* Held their meeting recently and are gearing up with See's Candy and poinsettia orders as well as the Winter Program and the Silent Auction in March.
- 9.3 Teachers  
*Teachers:* Nothing to Report.
- 9.4 Paraprofessionals  
*Paraprofessionals:* Nothing to Report.
- 9.5 Custodian/Maint.  
*Custodian/Maintenance:* Nothing to Report.
- 9.6 Administration  
*Administration:* Mrs. Noe reported CalPADS Fall I has been certified and is now working on Fall II.
- 9.7 Superintendent/Principal  
*Superintendent/Principal:* Dr. Skulina reported the teachers are working very hard. All participated in a Salmon Unit which was quite intense.
- 9.8 Board of Trustees  
*Board of Trustees:* Mrs. Noon asked who was planning to attend the Training Workshop in January. Mrs. Hobbs and Mrs. Turner (upcoming board member) have said they will be going.
- 9.9 Good 'n' Plenty  
*Good 'N' Plenty:* This is Mrs. Cassaretto and Ms. Wever-Gonzalez's last meeting.
- 9.10 Planning Ahead  
*Planning Ahead:* Next Board meeting will be Thursday, December 14, 2017. Discussion for closed session will include our Classified Salary Schedule due to the minimum wage rate increase.
- 10.0 Adjournment  
Adjourned at 6:48pm.  
Respectfully,  
Beverly Noe, Administrative Assistant, Pro-Tem