

# Knights Ferry Elementary School District

12726 Dent Street; P.O. Box 840; Knights Ferry, CA 95361

REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, October 12, 2017

School Multipurpose Room

Persons wishing to address the Board on any school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comment" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comment, please complete a public comment card and turn it in to the Superintendent's Assistant. The Board requests that complaints or charges against an employee be held in Closed Session. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. More specifically, Board Members are limited, but not required, to give a brief response to public statement or questions regarding non-agenda items. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing.

## 1.0 PUBLIC MEETING – Preliminary Proceedings 5:30PM

1.1 Call to Order with the Flag Salute

## 2.0 ORGANIZATIONAL MEETING

2.1 Oath of Office

*"I (Board Member), do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter."*

2.2 **Election of Board President**

As set forth in Education Code 35143 and Board Bylaw 9100, at the annual Organizational Meeting the Board will elect a member to serve as Board President for the coming year.

**Recommended Action:**

Elect a member to serve as Board President for the coming year.

2.3 **Election of Board Clerk**

As set forth in Education Code 35143 and Board Bylaw 9100, at the annual Organizational Meeting the Board will elect a member to serve as Board Clerk for the coming year.

**Recommended Action:**

Elect a member to serve as Board Clerk for the coming year.

2.4 **Approval of the Board of Trustees 2018 Meeting Calendar**

A proposed schedule of Board meetings for the 2018 calendar is attached with meetings held the second Thursdays of the month beginning at 5:30pm.

**Recommended Action:**

Approve the Board of Trustees meeting calendar for 2018.

**2.5 Appointment of Representative to Vote on the Members of the County Committee on School District Organization**

As set forth in Education Code Section 35023 the governing Board of each school district of every kind or class shall annually at its initial meeting select one of its members as its representative who shall have one vote for each member to be elected to the county committee on School Organization.

**Recommended Action:**

Elect a member to vote on the members of the County Committee on School District Organization.

**2.6 Authorization of Signatures**

As set forth in Education Code Section 42633, the governing Board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign order in its name.

**Recommended Action:**

Each Board of Trustees member shall sign and indicate title on the attached "Signatures of Board Members and Authorized Agents" form.

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**3.0 APPROVAL OF THE AGENDA**

*3.1 Opportunity for the Board and Administration to adjust the published agenda.*

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**4.0 HEARING SECTION**

*4.1 **Public Comments** Opportunity for the Public to Address Items Not on the Agenda*

*Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now under the "Public Comment" item. Please note that Government Code Section 54954.2(a) limits the ability of the Board Members to respond to public comments. More specifically, Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

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**5.0 CONSENT AGENDA – Consolidated Motion**

*The purpose of Consent Agenda (Consolidated Motion) is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the Board or public wishes to pull the item for individual discussion and action. All matters listed under Consent agenda are those on which the board has previously deliberated or that can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. **There will be no separate discussion of these items prior to the time the Board trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items.***

**5.1 Approval of Minutes**

**Explanatory Statement: (Policy and Judicial Review)**

**Attachment:** Minutes of Regular Board Meetings of November 9, 2017- Item #5.1.

**Recommended Action:** Approve, as presented, the Minutes of November 9, 2017.

*Public Comment*

## 5.2 Ratification of Bills and Warrants

**Explanatory Statement: (Finance/Facilities)**

**Attachment:** Warrant Lists from November 10, 2017- December 14, 2017 – Item #5.2

**Recommended Action:** Approve the ratification of warrants from November 10, 2017- December 14, 2017.

*Public Comment*

## 5.3 Board Policy and Administrative Regulations Updates BP 0400, 0460, 0500, 1113, AR 0460, 1113.

**Explanatory Statement: (Policy and Judicial Review)**

In the process of maintaining and updating our Board Policies and Administrative Regulations to comply with current law and the California School Boards Association (CSBA) recommendations, a draft copy of the September 2017 updates and proposed revisions has been made available to Board Members for review.

**Attachment:** Item #4.4

**Recommended Action:** First Read

## 6.0 DISCUSSION ITEM

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### 6.1 Minimum Wage

**Explanatory Statement:** Minimum wage will be increasing by \$1.00 increments until 2022 when it will reach \$15.00. Our current classified salary schedule for January 2018 is covered. Our classified salary schedule at Steps I-III will need to increase by approximately 7% (\$.75) to be compliant by January 2019. Minimum wage as of January 2019 will be \$12.00, 2020 will be \$13.00 etc.

**Attachment:** 2017–2018 Classified Salary Schedule

*Public Comment.*

*Board Discussion.*

**Recommendation:** Information Only

### 6.2 District Growth

**Explanatory Statement:** The District has experienced an increase in enrollment of approximately 65% since August 2015. This is very exciting and has increased revenue significantly but also poses questions related to continued growth, district size, facilities and impact on the Knights Ferry community. The public is invited to make comments on the positives and negatives and hear information related to growth and the budget.

**Attachment:** None

*Public Comment.*

*Board Discussion.*

**Recommendation:** Information Only

### 6.3 After School Care

**Explanatory Statement:** Follow up discussion related to District survey for after-school care and the cost. PM Club a non-profit surveyed families to see how many families would be willing to pay a reasonable fee \$15.00-\$17.00 per day, for after-school care. At least 14 children were required to start and maintain the program for fiscal reasons. Only six families returned the PM Club survey.

**Attachment:** None

*Public Comment.*

*Board Discussion.*

**Recommendation:** Information Only

## 7.0 ACTION ITEM

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### 7.1 First Interim Budget report

**Explanatory Statement:** Per Education Code 42130/42131, The superintendent of each school district shall submit two reports to the governing board of the district during each fiscal year. The first report shall cover the financial and budgetary status of the district for the period ending October 31. The second report shall cover the period ending January 31. Both reports shall be approved by the district governing board no later than 45 days after the close of the period being reported. The governing board shall certify, in writing, within 45 days after the close of the period being reported, whether the school district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the subsequent year. The certification shall be classified as positive, qualified, or negative and filed with the county superintendent of schools.

**Attachment:** A copy of this report is available in the school office

*Public Comment.*

*Board Discussion.*

**Recommended Action:** Approve the First Interim Report

### 7.2 Appoint Qualified Applicant to Open Board Position

**Explanatory Statement:** The Board must appoint a qualified candidate to fill the vacant seat.

**Attachment:** None

**Recommended Action:** Interview and Appoint New Board Member from Qualified Applicants.

## 8.0 REPORTS & ANNOUNCEMENTS

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- 8.1 Community Members
- 8.2 Parent-Teacher Club
- 8.3 Teachers
- 8.4 Paraprofessionals
- 8.5 Custodian/Maintenance
- 8.6 Administration
- 8.7 Superintendent/Principal
- 8.8 Board of Trustees
- 8.9 Good 'n' Plenty
- 8.10 Planning Ahead

Next Board of Trustees Meeting: Thursday, January 11, 2018.

## 9.0 ADJOURNMENT

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- 9.1 In compliance with Brown Act regulations, this agenda was legally posted no later than:  
**Friday, December 8, 2017 at 12726 Dent St., Knights Ferry, CA 95361.**