

Knights Ferry Elementary School District

12726 Dent Street; P.O. Box 840; Knights Ferry, CA 95361

REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday December 14, 2017

MEETING BEFORE THE PUBLIC

Minutes

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| 1.0 Call to Order | This meeting of the Knights Ferry Elementary School District Board of Trustees was called to order at 5:30 PM by Mrs. Diane Noon. |
| Establishment of Quorum | A quorum was established with Mrs. Diane Noon, Mrs. Lisa Frymire, Mrs. Bridgette Hobbs, and Mrs. Mary Turner present. |
| Personnel Present: | Dr. Janet Skulina, Mrs. Beverly Noe and Mrs. Kim McCarthy. |
| Guests Present: | Mr. Michael McKibban and Mr. & Mrs. Sean Conde. |
| 2.0 Organizational Meeting
Oath of Office | The "Oath of Office" was given by Dr. Skulina to Mrs. Noon, Mrs. Frymire, Mrs. Hobbs and Mrs. Turner. |
| Election of Board President | Mrs. Frymire moved, seconded by Mrs. Hobbs, to elect Mrs. Noon Board President for 2018. The motion carried.
Trustees Vote:
Ayes-DN, BH, LF, MT
No- 0
Absent – 0 |
| Election of Board Clerk | Mrs. Noon moved, seconded by Mrs. Hobbs, to elect Mrs. Frymire Board Clerk for 2018. The motion carried.
Trustees Vote:
Ayes-DN, BH, LF, MT
No- 0
Absent – 0 |
| 2018 Board Calendar | Mrs. Frymire moved, seconded by Mrs. Hobbs, to approve the 2018 Board Calendar. The motion carried.
Trustees Vote:
Ayes-DN, BH, LF, MT
No- 0
Absent – 0 |
| 2018 Board Designee | Mrs. Frymire moved, seconded by Mrs. Hobbs, to approve the 2018 Board Calendar. The motion carried.
Trustees Vote:
Ayes-DN, BH, LF, MT
No- 0
Absent – 0 |

Authorization of Signatures	Each Board of Trustees Printed and Signed their names on the appropriate line for 2018 for the Stanislaus County Office of Education.
3.0 Approval of Agenda	Mrs. Hobbs moved, seconded by Mrs. Frymire, to approve tonight's Agenda as presented. The motion carried. Trustees Vote: Ayes-DN, BH, LF, MT No- 0 Absent – 0
4.0 Hearing Section	Public Comment: None
5.0 Consent Agenda	Mrs. Hobbs moved, seconded by Mrs. Frymire, to approve the
5.1 Approval of Minutes	Consent Agenda as presented. The motion carried.
5.2 Ratification of Bills & Warrants	Trustees Vote: Ayes-DN, BH, LF, MT
5.3 Board Policy & Admin. Regs. Updates BP 0400, 0460, 0500, 1113, AR 0460, 1113	No- 0 Absent – 0
6.0 Discussion Items	Dr. Skulina reported by January 2019 we will need to adjust our Classified Salary Schedule to accommodate the Minimum Wage mandate.
6.1 Minimum Wage	Public Comment: None
6.2 District Growth	Dr. Skulina reported our District has experienced an increase in enrollment of approximately 65% since 2015. This is good for us but also poses issues including facilities and the impact on the Knights Ferry community. It is somewhat of a double sword. Without enrollment our pay will suffer. An increase in enrollment not only increases our staff but also a need for more parking. We have looked into the possibility of increasing our parking and think outside the box of where to put more parking. Also, separating out our combo classes to individual classes could pose an issue if we were to separate all classes including the 7 th & 8 th grade. We currently could cover 8 classrooms, but not 9. The members present discussed various props and cons related to growth in enrollment. More study was recommended for future actions. This was the first public comment and discussion opportunity related to rapid growth. Public Comment: Mrs. McCarthy commented that if we choose to impact Kindergarten again in the coming years it would be recommended to have a full time aide. Something that could be considered, our in district Kindergarten and TK

students are #1, out of district Kindergarten students #2, and out of district transitional Kindergarten students #3. Mrs. Conde commented when you have a TK student in the Kindergarten class with behavioral issues, the teacher needs that extra support. Dr. Skulina added that students coming into the school from out of district with older siblings would be considered first before new out of district transfers. Mr. Conde asked what about facilities for growth? Mrs. Noon commented there is fine line about how large we should be. It would be good to sustain between 142 and 150 students. It provides a healthy budget and good salary for our staff.

6.3 After School Care

Dr. Skulina reported on a follow up discussion related to the District survey for afterschool care and the cost. PM Club, a non-profit organization, surveyed families to see how many families would be willing to pay a reasonable fee \$15-\$17 per day, for afterschool care. At least 14 children were required to start and maintain the program for fiscal reasons. Only six families returned the PM Club Survey.

Public Comment: Mrs. McCarthy suggested about having some sort of enrichment program; art, music, yearbook, etc.

7.0 Action Items

7.1 1st Interim Report

Dr. Skulina gave her report on the 1st Interim. In a nutshell we are in good shape and have a Positive Certification which means we will meet our financial obligations for the next 3 years. The report also includes the hiring of a new teacher for 2018-19. Mrs. Frymire moved, seconded by Mrs. Hobbs, to approve the 1st Interim as presented. The motion carried.

Trustees Vote:

Ayes-DN, BH, LF, MT

No – 0

Absent -0

7.2 Appoint Qualified Applicant to Open Board Position

Michael McKibban presented the Board with a Letter of Interest and qualifications to be appointed to the Board of Trustees. The Board members in turn asked various questions of Mr. McKibban for his interest in becoming a Board member. Mrs. Frymire moved, seconded by Mrs. Hobbs, to appoint Mr. McKibban as a member of the Board of Trustees. The motion carried.

Trustees Vote:

Ayes-DN, BH, LF, MT

No – 0

Absent -0

Michael gave the Oath of Office.

- 8.0 Reports & Announcements
- 8.1 Community
- 8.2 PTC
- 8.3 Teachers
- 8.4 Paraprofessionals
- 8.5 Custodian/Maint.
- 8.6 Administration
- 8.7 Superintendent/
Principal
- 8.8 Board of Trustees
- 8.9 Good 'n' Plenty
- 8.10 Planning Ahead
- 9.0 Adjournment
- Community:* Nothing to Report.
- PTC:* Mrs. McCarthy reported that we served 28 people through the Christmas Giving Tree along with the Knights Ferry Community Church, Community Club & Eastern Star.
- Teachers:* All are very satisfied.
- Paraprofessionals:* Nothing to Report.
- Custodian/Maintenance:* Nothing to Report.
- Administration:* Nothing to Report.
- Superintendent/Principal:* Dr. Skulina reported Mr. Russell had two parent volunteers teach an art lesson in class; one a parent who has been volunteering more recently.
- Board of Trustees:* Mrs. Noon said it was nice to have all Board seats filled.
- Good 'N' Plenty:* Nothing to Report
- Planning Ahead:* Next Board meeting will be Thursday, January 18, 2018. NOTE: Since we will still be on vacation the week before our normal Board meeting we will push it back one week.
- Adjourned at 7:00pm.
Respectfully,
Beverly Noe, Administrative Assistant, Pro-Tem