

# Knights Ferry Elementary School District

12726 Dent Street; P.O. Box 840; Knights Ferry, CA 95361

REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday May 10, 2018

MEETING BEFORE THE PUBLIC

## Minutes

- 1.0 Call to Order This meeting of the Knights Ferry Elementary School District Board of Trustees was called to order at 5:00 PM by Mrs. Diane Noon.
- Establishment of Quorum A quorum was established with Mrs. Diane Noon, Mrs. Bridgette Hobbs and Mr. Michael McKibban present. Mrs. Mary Turner was present only for Closed Session and Mrs. Lisa Frymire was absent.
- Personnel Present: Dr. Janet Skulina, Mrs. Anita Ivaschenko, Mrs. Kim McCarthy, Mrs. Amiee Ryan and Mrs. Lisa Fogarty.
- Guests Present: Mrs. Christina Chan, Mr. Shawn Conde, Mr. Jason Turner, Ms. Brooke Kersten, Ms. Taylor Witzke, Ms. Savanna McCarthy, Ms. Lauren Porter, Mr. Trex Porter, Ms. Kyla Ryan and Ms. Sydney Turner.
- 2.0 Closed Session Open Session was called to order at 5:01pm by Mrs. Diane Noon.  
*Public Comment:* None  
Closed Session was held from 5:01 to 5:36pm.  
There was no report from Closed Session.
- 3.0 Public Meeting The public portion of the meeting was called to order at 5:40pm with the flag salute lead by Mrs. Diane Noon.
- 4.0 Approval of Agenda Mr. McKibban would like to move Item #6.2 to the bottom of the Agenda.  
Mrs. Hobbs moved, seconded by Mr. McKibban, to approve the Agenda as amended. The motion carried.  
Trustees Vote:  
Ayes-DN, BH, MM,  
No – 0  
Absent – LF, MT
- 5.0 Hearing Section  
*Public Comment:* Mrs. Chan discussed her concerns regarding the music program. Mr. McKibban noted that if the community and Board would like to discuss extra pay for enrichment or duties outside a general classified job description further, it should be placed on the Board agenda in the future.

- 6.0 Consent Agenda
  - 6.1 Approval of Minutes
  - 6.2 Ratification of Bills & Warrants
  - 6.3 Interdistrict Transfer Agreements
  - 6.4 Human Relations/Personnel
- 7.0 Discussion Items
  - 7.1 Presentation by Lisa Fogarty
- 8.0 Action Items
  - 8.1 Purchase of Chromebooks
    - Mr. McKibban moved, seconded by Mrs. Hobbs to approve the Amended Consent Agenda as amended. The motion carried.
    - Trustees Vote:  
Ayes- DN, BH, MM  
No- 0  
Absent – LF, MT  
Public Comment: None
  - 8.2 Purchase of Smart Board
    - Mrs. Fogarty introduced her 2<sup>nd</sup> grade girls and the girls demonstrated to each Board Member what they have learned to do with their robots using their iPads via block coding. Several students built their own custom robots and programmed them to do specific tasks.
    - Dr. Skulina explained that the District would look to purchase Chromebooks for the 3<sup>rd</sup> and 4<sup>th</sup> grade classes for next year. Mrs. Hobbs moved, seconded by Mr. McKibban to purchase Chromebooks for the new 3<sup>rd</sup> grade class. The motion carried.
    - Trustees Vote:  
Ayes- DN, BH, MM  
No- 0  
Absent – LF, MT  
*Public Comment:* None
    - Dr. Skulina explained that every classroom has a Smart Board and the ELA curriculum relies heavily on the use of the Smart Board. The new 3<sup>rd</sup> grade class does not currently have one and Dr. Skulina recommends that the Board approve the purchase of a new Smart Board for this classroom. Mr. McKibban asked about the price of the Smart Board and if the price was locked in as the price on the quote, though it was dated as “good through March 29.” He also asked about training on the Smart Boards.
    - Mr. McKibban moved, seconded by Mrs. Hobbs to purchase the Smart Board for the new 3<sup>rd</sup> grade class. The motion carried.
    - Trustees Vote:  
Ayes- DN, BH, MM  
No- 0  
Absent – LF, MT  
Public Comment: None
  - 8.3 Food Services Agreement
    - Dr. Skulina explained that the Food Services Agreement with Oakdale needs to be approved every year.
    - Mrs. Hobbs moved, seconded by Mr. McKibban to approve the Food Services Agreement. The motion carried.

Trustees Vote:  
Ayes- DN, BH, MM  
No- 0  
Absent – LF, MT  
*Public Comment:* None

8.4 PTC Co-Funding

Dr. Skulina reported that the Parent Teacher Club has agreed to fund half of the cost of the new Smart Board and half of the cost of the new Chromebooks. The Board needs to approve the donation of PTC toward these items.

Mr. McKibban moved, seconded by Mrs. Hobbs to approve the PTC donation toward the Chromebooks and Smart Board. The motion carried.

Trustees Vote:  
Ayes- DN, BH, MM  
No- 0  
Absent – LF, MT  
*Public Comment:* None

8.5 Determination of Tractor Value

Dr. Skulina explained that in order to sell the unused tractor without advertsing, the Board must determine the value of the tractor as less than \$2,000. She believes the tractor to be worth roughly \$1,400 based on the amount of hours that it has been used. Mr. McKibban would like to open the tractor up to the public to possibly sell it for more.

The Board decided not to move on Item # 8.5 at this time.

*Public Comment:* Mr. Conde asked if the District is not keeping the tractor because of a space issue.

8.6 Contract for Pratt Architecture

Dr. Skulina explained why the District must use an architect to oversee the parking lot project and clarified what the contract entails. She also explained that the District may qualify for Financial Hardship funds from the State but it is an extremely long process. Mrs. Noon noted that she just wants to add more spaces to the current parking lot. Mr. McKibban asked if the District will need to pay \$80,000 just to begin the process, and Dr. Skulina responded that that is likely. Mrs. Noon feels like she needs more time to look into the process before making a decision.

The Board discussed what their actual goals are for the school regarding its growth and expansion. The Board decided to set up a meeting to discuss this project in greater detail and plan before making any decisions. They would like to have a Special Board meeting on Wednesday, May 23<sup>rd</sup> at 6pm.

*Public Comment:* Mr. Conde asked if this price would also include overseeing the other planned expansion projects as well, such as building a gymnasium. Mrs. McCarthy asked about the Financial Hardship Funds regarding wheather they

## 8.7 Furniture Upgrades

will refund the District for the \$80,000 to begin the process. Dr. Skulina reported that this item is regarding modernizing our lower grade classrooms. This would include new desks, tables, chairs and cabinets for storage for grades 3-6. She would like approval to spend up to \$25,000.

Mr. McKibban motioned to move the furniture upgrade budget allowance up to \$25,000. Mrs. Hobbs seconded and the motion carried.

Trustees Vote:

Ayes- DN, BH, MM

No- 0

Absent – LF, MT

*Public Comment:* None

## 9.0 Reports and

## Announcements

## 9.1 Community

*Community:* Nothing to report

## 9.2 PTC

*PTC:* Mrs. McCarthy reported that PTC is going to focus on doing more with the Great Valley Museum. They did not make as much money as they were hoping to at the Silent/Live Auction this year.

## 9.3 Teachers

*Teachers:* Mrs. McCarthy reported that everyone is excited to be almost done with school but also with the growth that their students have made. Dr. Skulina asked the teachers to submit assessments and our students are doing very well.

## 9.4 Paraprofessionals

## 9.5 Custodian/Maint.

## 9.6 Administration

9.7 Superintendent/  
Principal

## 9.8 Board of Trustees

## 9.9 Good 'n' Plenty

## 9.10 Planning Ahead

## 10.0 Adjournment

*Paraprofessionals:* Mrs. Ryan reported that parents appreciate receiving the flash cards and assessments to see how their students are doing. She also reported that the Book Fair was successful and the school received over \$2000. Each teacher was able to purchase books for their classrooms using these funds. Mrs. Ryan sets up a "Lost and Found" table on Fridays and it has been helping to get rid of many of the items left behind.

*Custodian/Maint:* Not present

*Administration:* Mrs. Ivaschenko would like to thank the Board again for granting her extended leave to bond with her new baby and is very sad to have to resign. She appreciates all of their support in her decision to resign and stay home with her children. Mrs. Noon commented that Mrs. Ivaschenko's days are long and that she understands.

*Superintendent/Principal:* Dr. Skulina reported that a parent volunteered to restripe the parking lot. We also have a new crosswalk sign and a "please pull forward" sign. Dr. Skulina attended a summit yesterday regarding how to support rural schools. The District received a \$50,000 grant shared with Valley Home, the grant will create a multi-teared system of

support. Mrs. McCarthy asked a question regarding wheather that support would be in the classroom or be a pull-out system.

*Board of Trustees:* Mr. McKibban would like to request to see a Board Calendar.

*Good n' Plenty:* Mrs. Noon is excited for graduation.

Kindergarten is at 5pm and 8<sup>th</sup> grade is at 7pm.

*Planning Ahead:* Next Regular Board meeting will be Thursday, June 14, 2018 and Thursday, June 28<sup>th</sup>, 2018. There was discussion about availability of the Board members on the 28<sup>th</sup>.

Adjourned at 7:28pm.

Respectfully,

Anita Ivaschenko, Administrative Assistant