

# Knights Ferry Elementary School District

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12726 Dent Street; P.O. Box 840; Knights Ferry, CA 95361  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
Thursday, February 10, 2022  
SPECIAL MEETING BEFORE THE PUBLIC VIA ZOOM

## Minutes

**Establishment of Quorum** A quorum was established with Mr. Chuck Birdsong, Mr. Matt Dickens, & Mr. Don Armario.

**Personnel Present:** Dr. Janet Skulina and Mrs. Amiee Ryan

**1.0 Open Session** This meeting of the Knights Ferry Elementary School District Board of Trustees was called to order at 5:30 PM by Mr. Chuck Birdsong. Public meeting Via Zoom.

**2.0 Approval of the agenda** Mr. Chuck Birdsong made a motion to approve the agenda. Mr. Don Armario seconded the motion. The agenda was approved unanimously.

**3.0 Hearing Section/Public Comments** Public Present:

**4.0 Consent Agenda**

**4.1 Approval of Minutes**

**4.2 Bills & Warrants**

**4.3 Interdistricts**

**4.4 Board Policies**

Mr. Chuck Birdsong made a motion to approve the Consent agenda. Mr. Don Armario seconded the motion. The agenda was approved unanimously.

**6.0 Discussion Items**

**6.1 LCAP Mid-Year Update**

Dr. J gave a brief update of progress towards the creation of the Knights Ferry Farm, related staff development and curriculum.

**7.0 Action Items**

**7.1 Virtual Board Meetings**

**Due to COVID Risk and Executive Order N-35-20**

The Governor's Executive Order N-35-20 and AB 361 allows school boards to continue to meet virtually. The conditions should be reviewed every 30-days. Mr. Don Armario made a motion to approve the Virtual Meetings for this month. We will return to in person meetings in March. Mr. Matt Dickens Seconded the motion. Motion Approved.

Ayes- CB, MD, DA

No- 0

Absent -0

**7.2 New Board Member  
Training**

Mr. Chet Quiade presented a PowerPoint regarding a basic overview of the laws and responsibilities for school governing boards.

**7.3 Safety Plan**

Annually the Board of Trustees must approve a comprehensive safety plan that is developed according to education code.

Mr. Chuck Birdsong made a motion to approve the Safety Plan. Mr. Matt Dickens Seconded the motion. Motion Approved.

Ayes- CB, MD, DA

No- 0

Absent -0

**7.4 Audit Extension**

Due to unforeseen circumstances, the County Office of Education notes that the request for an audit extension is appropriate. The auditors, and not the district, are unable to complete the audit in a timely fashion, and thus an extension is warranted. Mr. Don Armario made a motion to approve the Audit Extension; Mr. Chuck Birdsong seconded the motion. Motion Approved.

Ayes- CB, MD, DA

No- 0

Absent -0

**7.5 Increase Substitute  
Teacher Pay**

Currently, Knights Ferry ESD has one of the lowest substitute teacher pay in the county. Nearby school districts are paying \$180 per day (Oakdale, Roberts Ferry). KFESD has difficulty attracting a large pool of substitute teachers in part because of its location. Mr. Don Armario made a motion to increase the Sub pay to 185.00 as of March 10, 2022. Mr. Matt Dickens Seconded the motion. Motion Approved.

Ayes- CB, MD, DA

No- 0

Absent -0

**7.6 CSBA Delegate  
Assembly Ballot**

The Knights Ferry Board of Trustees vote for a representative to the CSBA Delegate Assembly to serve a two-year term.

The Board would like to postpone this until the March 10, 2022 Meeting.

**8.0 Reports and  
Announcements**

**9.0 Adjournment**

Adjourned at 8:00 pm.

Respectfully, Amiee Ryan, Administrative Assistant

The Next Board Meeting will be on March 10, 2022 at 5:30pm