

Knights Ferry Elementary School District

12726 Dent Street; P.O. Box 840; Knights Ferry, CA 95361
REGULAR MEETING OF THE BOARD OF TRUSTEES
Tuesday March 14, 2023

Minutes

Establishment of Quorum A quorum was established with Mr. Chuck Birdsong, Mr. Matt Dickens and Mr. Troy Mangante.

Personnel Present: Dr. Janet Lindgren and Mrs. Amiee Ryan

1.0 Open Session Open Session starting at 6pm.

2.0 Public Meeting This meeting of the Knights Ferry Elementary School District Board of Trustees was called to order at 6:00 PM by Mr. Chuck Birdsong.

3.0 Approval of the Agenda The Knights Ferry school board approved the Agenda for the Meeting of March 14, 2023. Mr. Matt Dickens made a motion to approve the agenda, Mr. Chuck Birdsong seconded the motion.

4.0 Hearing Section
4.1 Public Comments No public comments.

5.0 Consent Agenda

5.1 Approval of Minutes

5.2 Bills & Warrants

5.3 Interdistrict

Transfers

5.4 Board Policies

Mr. Chuck Birdsong made a motion to approve the Consent Agenda. Mr. Matt Dickens seconded the motion.

Ayes-CB, DM, MD

No- 0

Absent –

6.0 Discussion Items

No discussion items at this time.

7.0 Action Items

7.1 Second Interim Budget report

Dr. J reviewed the Second Interim budget with the board and the public. We have a lot of one time funds. Our district enrollment is at 120 and we will probably be close to that next year. Mr. Chuck Birdsong made a motion to approve. Mr. Matt Dickens seconded the motion. Motion Carried.

Ayes-CB, TM, MD

No- 0

Absent –

**7.2 2023-2024 School
Calendar**

Removed from the agenda. We have not received the Calendar from the teachers.

7.3 CSBA Delegate

The Knights Ferry Board of Trustees vote for a representative to the CSBA Delegate Assembly to serve a two-year term. Mr. Chuck Birdsong made a motion to approve the CSBA Ballot. Mr. Matt Dickens Seconded the motion. Motion Approved.

Ayes- CB, MD, TM

No- 0

Absent -0

7.4 Audit Report

Each year school budget must undergo a formal audit conducted under state approved auditing procedures. Dr. J reviewed the Audit report with the board members. Our Audit firm is Christy White and they are a new audit firm for us this year. We got a good report from them. No findings which is always good. Mr. Chuck Birdsong made a motion to approve the Audit report. Mr. Matt Dickens Seconded the motion. Motion Approved.

Ayes- CB, MD, TM

No- 0

Absent -0

**7.5 Conflict of Interest
forms**

Government officials such as school board members must declare any purchases, gifts, or other items that might be deemed a conflict of interest. Our board members completed the Form 700. Mr. Chuck Birdsong made a motion to approve the Form 700. Mr. Matt Dickens Seconded the motion. Motion Approved.

Ayes- CB, MD, TM

No- 0

Absent -0

7.6 Developer Fee Report

At various times during a school year as appropriate, the Board of Trustees must review the collection, deposit and expenditure of developer fees. Mr. Chuck Birdsong made a motion to approve the developer fee report. Mr. Matt Dickens Seconded the motion. Motion Approved.

Ayes- CB, MD, TM

No- 0

Absent -0

**7.7 Increase Custodial
Position to 1.0 FTE**

As Previously discussed we would like to increase the Custodial position to be a full time position. It is currently a part time position. This would have a small impact on the insurance cost for the district, not an impact on the budget. This would be effect as of April 1, 2023. Mr. Matt Dickens made a motion to approve the Increase to full time for the custodian. Mr. Chuck Birdsong seconded the motion. Motion Approved.

Ayes- CB, MD, TM

No- 0

Absent -0

7.8 Emergency Roof Repair

Dr. J reviewed the Roof repair estimate with the board members. This is from the recent storms we had. We will need to have the roof repaired in order to move forward with the Repairs to the interior of the building. We have one Estimate which seems pretty high. We can approve this one or get some more bids. The board members agreed to get some more bids from some local companies. Mr. Matt Dickens made a motion to look for more bids. Mr. Chuck Birdsong seconded the motion. Motion Approved.

Ayes- CB, MD, TM

No- 0

Absent -0

7.9 Safety Plan

Annually the Board of Trustees must approve a comprehensive safety plan that is developed according to education code.

Mr. Chuck Birdsong made a motion to approve the Safety Plan.
Mr. Matt Dickens Seconded the motion. Motion Approved.

Ayes- CB, MD, TM

No- 0

Absent -0

8.0 Reports & Announcements

8.1 Parents Teacher Club

8.2 Teachers

8.3 Paraprofessionals

8.4 Custodian/Main.

8.5 Administration

8.6 Superintendent

8.7 Board of Trustees

8.8 Good 'n' plenty

8.9 Planning Ahead

9.0 Adjournment

Adjourned at 8:00pm.

Respectfully, Amiee Ryan, Administrative Assistant

The Next Board Meeting will be on April 13th, 2023 at 6:00pm