

# Knights Ferry Elementary School District

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12726 Dent Street; P.O. Box 840; Knights Ferry, CA 95361

REGULAR MEETING OF THE BOARD OF TRUSTEES

Monday, December 16, 2024

School Multipurpose Room

Persons wishing to address the Board on any school related issues, are invited to do so, either when the item is presented on the agenda, or under the “Public Comment” section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time shall not exceed twenty (20) minutes. An individual speaker’s allotted time may not be increased by a donation of time from members of the public in attendance. The Board requests that complaints or charges against an employee be held in Closed Session. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. More specifically, Board Members are limited, but not required, to give a brief response to public statement or questions regarding non-agenda items. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing.

## 1.0 PUBLIC MEETING – Open Session Preliminary Proceedings 5:30PM

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- 1.1 Public Comments on Closed Session Items Only
- 1.2 Adjourn to Closed Session

## 2.0 CLOSED SESSION – Preliminary Proceedings 5:30PM

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- 2.1 Superintendent-Principal Search Screening and Application Process
- 2.2 Superintendent-Principal Designee Process

## 3.0 PUBLIC MEETING – OPEN SESSION

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- 3.1 Call to Order with the Flag Salute

## 4.0 APPROVAL OF THE AGENDA

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- 4.1 *Opportunity for the Board and Administration to adjust the published agenda.*

## 5.0 HEARING SECTION

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### 5.1 **Public Comments** *Opportunity for the Public to Address Items Not on the Agenda*

*Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now under the “Public Comment” item. Please note that Government Code Section 54954.2(a)*

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limits the ability of the Board Members to respond to public comments. More specifically, Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda item.

## 6.0 CONSENT AGENDA – Consolidated Motion

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*The purpose of Consent Agenda (Consolidated Motion) is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the Board or public wishes to pull the item for individual discussion and action. All matters listed under Consent agenda are those on which the board has previously deliberated or that can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. **There will be no separate discussion of these items prior to the time the Board trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items.***

### 6.1 Approval of Minutes

**Explanatory Statement: (Policy and Judicial Review)**

**Attachment:** Minutes of Regular Board Meeting of November 14, 2024

Item 6.1

**Recommended Action:** Approve, as presented, the Minutes of November 14, 2024.

*Public Comment*

### 6.2 Ratification of Bills and Warrants

**Explanatory Statement: (Finance/Facilities): warrants from 10-14-24 to 10-25-24, and 10-26-24 to 10-31-24**

**Attachment:** Warrant Lists from 10-14-24 to 10-25-24 and 10-26-24 and 10-31-24

Item #6.2

**Recommended Action:** Approve the ratification of warrants

*Public Comment*

### 6.3 Interdistrict Transfer Agreements

**Explanatory Statement: (Student Attendance)**

**Attachment:** none at this time

**Recommended Action:** Approve the Interdistrict Attendance Agreements.

*Public Comment*

### 6.4 Board Policies- Board Policies and Administrative Regulations: 0410, 1312.3,4030, 4033, 4119.11/4219.11/4319.11, 4119.12/4219.12/4319.12/5145.3,5145.7; 0420.41,1113, 1260,2121,4112.9/4214.9/4312.9/4121,4161/4261/4361, 4161.1/4361.1, 4161.2/4261.2/4361.2, 4281.1, 5113, 4145.6, 6000, 6177,7214, 9220, 9223 ; BP 6158

(a)

**Explanatory Statement (Policy and Governance)**

**Attachment: 6.4**

**Recommended Action: Approve**

*Public Comment*

- 6.5 Board Policies- Board Policies and Administrative Regulations: First Read: 1113,1260, 2121, 4112.9/4212.9/4312.9, 4121, 4161/4261/4361, 4161.1/4361, 4161.,2/4261.2/4361.2, 4218.1, 4261.1, 5113, 5145.6, 6000, 6177,7214  
**Explanatory Statement (Policy and Governance)**  
**Attachment: 6.5**  
**Recommended Action: Approve**  
Public Comment
- 6.6 Superintendent-Principal Job Description  
**Explanatory Statement (Policy and Governance):** approve previously reviewed job description for the position of superintendent-principal.  
**Attachment: 6.6**  
**Recommended Action: Approve**  
Public Comment

## 7.0 DISCUSSION ITEM

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- 7.1 None  
**Explanatory Statement:**  
**Attachment:** None  
*Public Comment.*
- Recommendation:** Discussion

## 8.0 ACTION ITEM

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- 8.1 **Provisional Appointment of a Board Member to the one Vacant Seat**
- Explanatory Statement: The five member Board of Trustees currently has only 3 regularly elected members (until 4<sup>th</sup> is sworn in) and a provisional appointment of interested parties must be made by the current Trustees in order to maintain a full slate of Trustees.
- Attachment: none  
*Public Comment*
- Recommended Action:** Appoint one candidate to the open board seat.
- 8.2 **First Interim Budget report**
- Explanatory Statement:** Per Education Code 42130/42131, the superintendent of each school district shall submit two reports to the governing board of the district during each fiscal year. The first report shall cover the financial and budgetary status of the district for the period ending October 31. The second report shall cover the period ending January 31. Both reports shall be approved by the district governing board no later than 45 days after the close of the period being reported. The governing board shall certify, in writing, within

45 days after the close of the period being reported, whether the school district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the subsequent year. The certification shall be classified as positive, qualified, or negative and filed with the county superintendent of schools.

**Attachment:** A copy of this report is available in the school office  
*Public Comment.*

**Recommended Action:** Approve the First Interim Report

### 8.3 Verkada Security Camera Proposals

Explanatory Statement: The security camera system is currently 14 years old and the cameras do not always give good images. Verkada provides the cameras and systems and works with vendors for installation. There are two possible payment options for new cameras.

Attachment: 8.3

*Public Comment*

**Recommended Action:** Approve one bid and a spending method for upgrading security cameras.

### 8.4 Outdoor Lights

Explanatory Statement: There are several items on the bids relative to electrical needs. The outdoor lights on the school are old and do not always function appropriately. These should be replaced. The other items are not as high priority at this time.

Attachment: 8.4

*Public Comment*

**Recommended Action:**

### 8.5 Determine Date for January 2025 Meeting

Explanatory Statement: The regular meeting of the Board of Trustees would be January 9<sup>th</sup>, which is one week after Winter Break. The site administration recommends moving this if possible to January 16<sup>th</sup> or some other mutually agreeable date.

Attachment: 8.5

*Public Comment*

Recommended Action: Choose January meeting date

## 9.0 ORGANIZANTIONAL MEETING

### 9.1 Oath of Office

### 9.2 Election of Board President

As set forth in Education Code 35143 and Board Bylaw 9100, at the annual Organizational Meeting the Board will elect a member to serve as Board President for the coming year.

Recommended Action:

Elect a member to serve as Board President for the coming year.

### 9.3 Election of Board Clerk

As set forth in Education Code 35143 and Board Bylaw 9100, at the annual Organizational Meeting the Board will elect a member to serve as Board Clerk for the coming year.

Recommended Action:

Elect a member to serve as Board Clerk for the coming year.

### 9.4 Approval of the Board of Trustees 2025 Meeting Calendar

A proposed schedule of Board meetings for the 2025 calendar is attached with meetings held the second Thursdays of the month beginning at 5:30pm.

Recommended Action:

Approve the Board of Trustees meeting calendar for 2025.

### 9.5 Appointment of Representative to Vote on the Members of the County Committee on School District Organization

As set forth in Education Code Section 35023 the governing Board of each school district of every kind or class shall annually at its initial meeting select one of its members as it representative who shall have one vote for each member to be elected to the county committee on School Organization.

Recommended Action:

Elect a member to vote on the members of the County Committee on School District Organization.

### 9.6 Authorization of Signatures

As set forth in Education Code Section 42633, the governing Board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign order in its name.

**Recommended Action:**

Each Board of Trustees member shall sign and indicate title on the attached “Signatures of Board Members and Authorized Agents” form.

## 10.0 REPORTS & ANNOUNCEMENTS

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- 10.1 Community Members
- 10.2 Parent-Teacher Club
- 10.3 Teachers
- 10.4 Paraprofessionals
- 10.5 Custodian/Maintenance
- 10.6 Administration
- 10.7 Superintendent/Principal
- 10.8 Board of Trustees
- 10.9 Good ‘n’ Plenty
- 10.10 Planning Ahead

Next Board of Trustees Meeting: January 2025.

## 11.0 ADJOURNMENT

11.1 In compliance with Brown Act regulations, this agenda was legally posted no later than:

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**Tuesday, December 10, 2024 at 12726 Dent St., Knights Ferry, CA 95361.**